

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: RFP 2025-12 Pre-Event Disaster Relief

DATE: January 9th, 2025

BUDGET INFORMATION:

**ANNUAL-
CAPITAL-**

**(X) RECOMMENDATION
() POLICY DISCUSSION
() STATUS REPORT
() OTHER**

COMMISSION ACTION REQUESTED ON: January 21, 2025

PURPOSE: To obtain Commission approval for a pre-event disaster relief contract for RFP 2025-12 with the three lowest, most responsive bidders: CTC Disaster Response, Ceres Environmental Services, and DRC Emergency Services.

BACKGROUND / HISTORY: Habersham County sought Request for Proposals for Pre-Event Contracts for Disaster Debris Removal Services. Five RFPs were submitted. The three lowest bidders that met the required specifications were from CTC Disaster Response, Ceres Environmental Services, and DRC Emergency Services. It is recommended that we maintain three approved service providers in order to have services available should the need arise due to a future storm. Additionally, in order to receive FEMA reimbursement in the event of a disaster, Habersham County is required to maintain an active list of approved pre-event contracts. Habersham County's active list expired in 2021. The EMA, Public Works, and Finance Department thoroughly reviewed bids.

FACTS AND ISSUES:

- A. In order to receive FEMA reimbursement in the event of a disaster, Habersham County is required to maintain an active list of approved pre-event contracts. Habersham County's active list expired in 2021.
- B. Pre-Event Disaster Relief contracts will greatly reduce County response time.
- C. CTC Disaster Response, Ceres Environmental Services, and DRC Emergency Services provided the three lowest bids that met the required specifications.

OPTIONS:

- 1) **Approve** pre-event disaster relief contracts for RFP 2025-12 Pre-Event Disaster Relief with CTC Disaster Response, Ceres Environment Services, and DRC Emergency Services.
 - 2) **Deny** pre-event contracts for RFP 2025-12 Pre-Event Disaster Relief with CTC Disaster Response, Ceres Environment Services, and DRC Emergency Services.
 - 3) **Commission defined alternative** for RFP 2025-12 Pre-Event Disaster Relief to supply Habersham County with emergency services in the event of a disaster.
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RECOMMENDED SAMPLE MOTION: Move to approve pre-event disaster relief contracts for RFP 2025-12 Pre-Event Disaster Relief with CTC Disaster Response, Ceres Environment Services, and DRC Emergency Services.

DEPARTMENT:

Prepared by:

Director _____

**ADMINISTRATIVE
COMMENTS:** _____

Interim County Manager, Tim Sims

DATE: _____
